

**ENROLLED MINUTES OF THE
HIGHLAND WATERWORKS BOARD OF DIRECTORS
MARCH 23, 2017**

The Highland Water Works Board of Directors convened in study session immediately before the Regular Meeting at 6:30 p.m. on Thursday, March 23, 2017 in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on silent roll call were Directors George A. Smith, George Georgeff, Matthew Timmer, James Norris and Edward Dabrowski. Also present Derek Snyder, NIES Engineering Inc.; Michelle Kobeszka, Recording Secretary; Rhett Tauber, Board Attorney; Mark Knesek, Public Works Operations Director; John Bach, Public Works Director; Mike Pipta, Fire Department;

1. Mr. Snyder reported on the bids received on March 21, 2017 for the three water main projects: Grace St., Woodward Ave. and Kennedy Ave. Eight bids were received for the Grace Street project; the lowest responsive and responsible bid was from Gatlin Plumbing & Heating Inc. in the amount of \$194,000.00. Six bids were received for the Woodward Avenue project; the lowest responsive and responsible bid was from Gatlin Plumbing & Heating Inc. in the amount of \$255,255.00. Four bids were received for the Kennedy Avenue project; the lowest responsive and responsible bid was from Dyer Construction Co., Inc. in the amount of \$463,410.83.

2. Director Smith discussed the agenda items.

The Highland Water Works Board of Directors met in its Regular Session on Thursday, March 23, 2017 at 7:00 p.m. in the upper meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland Indiana. Director Smith opened the meeting. The minutes were recorded by Michelle Kobeszka, Recording Secretary. The session was opened with the Pledge of Allegiance.

ROLL CALL: Present on roll call were Directors George A. Smith, George Georgeff, Matthew Timmer, James Norris and Edward Dabrowski. Also present were Mark Knesek, Operations Director; Rhett Tauber, Attorney; Derek Snyder, NIES Engineering Inc.; Katie Minchuk, Deputy Clerk-Treasurer; John Bach, Public Works Director; Michelle Kobeszka, Recording Secretary; and Mike Pipta, Fire Department.

MINUTES: Director Smith asked if there were any corrections to the Minutes of the Regular Meeting of February 23, 2017, as prepared and posted. Director Timmer moved to approve the Minutes of the Regular Meeting of February 23, 2017. Director Georgeff seconded. On a vote *viva voce*, the motion passed.

Special Orders:

1. Oath of Office –administered by Katie Minchuk to Director Edward Dabrowski.

Communications:

1. A letter dated March 15, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Professional Engineering Services during Construction for the Kennedy Avenue Water Main Replacement Project.

2. A letter dated March 15, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Professional Engineering Services during Construction for the Woodward Avenue Water Main Replacement Project.
3. A letter dated March 15, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Professional Engineering Services during Construction for the Grace Street Water Main Replacement Project.
4. A letter dated March 22, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Awarding a Bid to Gatlin Plumbing & Heating Inc. for the Grace Street Water Main Replacement – LaPorte Street to Grand Boulevard.
5. A letter dated March 22, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Awarding a Bid to Gatlin Plumbing & Heating Inc. for the Woodward Avenue Water Main Replacement – Martha Street to Parkway Drive.
6. A letter dated March 22, 2017 from Derek Snyder, NIES Engineering, Inc. Re: Awarding a Bid to Dyer Construction Co., Inc. for the Kennedy Avenue Water Main Replacement – 100th Street to 45th Street.

Unfinished Business and General Orders:

1. Highland Waterworks
Board of Directors
Resolution No. 2017-04

A Resolution Accepting and Approving an Agreement between NIES Engineering, Incorporated and the Waterworks District of Highland to perform Professional Engineering Services during Construction for the Kennedy Avenue Water Main Replacement Project. Director Norris moved to approve Resolution No. 2017-04. Director Timmer seconded. Discussion: none. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATER WORKS DISTRICT OF HIGHLAND
Board of Directors
Resolution No. 2017-04**

A RESOLUTION ACCEPTING AND APPROVING AN AGREEMENT BETWEEN NIES ENGINEERING, INCORPORATED AND THE WATERWORKS DISTRICT OF HIGHLAND TO PERFORM PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE KENNEDY AVENUE WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT NOT-TO-EXCEED \$38,000

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District had determined, owing to its condition, a need to replace the existing 8” water main on Kennedy Avenue between 45th Avenue and 100th Street.

Whereas, NIES Engineering, Inc. has presented a Engineering Proposal for Professional Engineering Services during Construction, attached hereto and made a part of this resolution, for the **KENNEDY AVENUE WATER MAIN REPLACEMENT PROJECT** for a not-to-exceed fee of Thirty-eight Thousand and no cents (\$38,000); and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Waterworks District of Highland for **KENNEDY AVENUE WATER MAIN REPLACEMENT PROJECT** is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement, in the amount not-to-exceed fee of Thirty-eight Thousand and no cents (\$38,000) for professional engineering services during construction are found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute to the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

2. Highland Waterworks
Board of Directors
Resolution No. 2017-05

A Resolution Accepting and Approving an Agreement between NIES Engineering, Incorporated and the Waterworks District of Highland to perform Professional Engineering Services during Construction for the Woodward Avenue Water Main Replacement Project. Director Georgeff moved to approve Resolution No. 2017-05. Director Dabrowski seconded. Discussion: none. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATER WORKS DISTRICT OF HIGHLAND
Board of Directors
Resolution No. 2017-05**

A RESOLUTION ACCEPTING AND APPROVING AN AGREEMENT BETWEEN NIES ENGINEERING, INCORPORATED AND THE WATERWORKS DISTRICT OF HIGHLAND TO PERFORM PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE WOODWARD AVENUE WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT NOT-TO-EXCEED \$22,500

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District had determined, owing to its condition, a need to replace the existing 6” diameter dead end water main on Woodward Avenue between Martha Street and Parkway Drive.

Whereas, NIES Engineering, Inc. has presented a Engineering Proposal for Professional Engineering Services during Construction, attached hereto and made a part of this resolution, for the **WOODWARD AVENUE WATER MAIN REPLACEMENT PROJECT** for a not-to-exceed fee of Twenty-two Thousand Five Hundred Dollars and no cents (\$22,500); and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Waterworks District of Highland

for **WOODWARD AVENUE WATER MAIN REPLACEMENT PROJECT** is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement, in the amount not-to-exceed fee of Twenty-two Thousand Five Hundred Dollars and no cents (\$22,500) for professional engineering services during construction are found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute to the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

3. Highland Department of Waterworks
Board of Waterworks Directors
Resolution No. 2017-06

A Resolution Accepting and Approving an Agreement between NIES Engineering, Incorporated and the Waterworks District of Highland to perform Professional Engineering Services during Construction for the Grace Street Water Main Replacement Project. Director Timmer moved to approve Resolution No. 2017-06. Director Norris seconded. Discussion: none. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATER WORKS DISTRICT OF HIGHLAND
Board of Directors
Resolution No. 2017-06**

A RESOLUTION ACCEPTING AND APPROVING AN AGREEMENT BETWEEN NIES ENGINEERING, INCORPORATED AND THE WATERWORKS DISTRICT OF HIGHLAND TO PERFORM PROFESSIONAL ENGINEERING SERVICES DURING CONSTRUCTION FOR THE GRACE STREET WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT NOT-TO-EXCEED \$19,500

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, the District had determined, owing to its condition, a need to replace the existing 2” diameter dead end water main on Grace Street between Laporte Street and Grand Boulevard.

Whereas, NIES Engineering, Inc. has presented a Engineering Proposal for Professional Engineering Services during Construction, attached hereto and made a part of this resolution, for the **GRACE STREET WATER MAIN REPLACEMENT PROJECT** for a not-to-exceed fee of Nineteen Thousand Five Hundred Dollars and no cents (\$19,500); and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

Section 1. That the Agreement (incorporated by reference and made a part of this resolution) between NIES Engineering, Incorporated, and the Waterworks District of Highland for **GRACE STREET WATER MAIN REPLACEMENT PROJECT** is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement, in the amount not-to-exceed fee of Nineteen Thousand Five Hundred Dollars and no cents (\$22,500) for professional engineering services during construction are found to be reasonable and fair;

Section 3. That the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Incorporated has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Water Works District of Highland be authorized to execute to the Agreement with his signature as attested thereto by Secretary of the Water Works District of Highland.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

4. Highland Department of Waterworks
Board of Waterworks Directors
Resolution No. 2017-07

A Resolution Awarding a Bid to Gatlin Plumbing & Heating Inc. for the Grace Street Water Main Replacement- LaPorte Street to Grand Boulevard. Director Dabrowski moved to approve Resolution No. 2017-07. Director Georgeff seconded. Discussion: Director Norris wanted to confirm that the bid from Gatlin Plumbing & Heating Inc. has everything included for the project. Mr. Snyder confirmed that it does. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2017-07**

**A RESOLUTION AWARDING A BID TO GATLIN PLUMBING & HEATING INC. FOR THE
GRACE STREET WATER MAIN REPLACEMENT- LAPORTE STREET TO GRAND
BOULEVARD IN THE AMOUNT OF \$194,000.00 AS THE LOWEST RESPONSIVE AND
RESPONSIBLE BID**

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 *et seq.*; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace the Water Main on Grace Street- LaPorte Street to Grand Boulevard in order to provide for adequate water supply and water quality; and

Whereas, NIES Engineering, Inc. had prepared plans and specifications for the Project on behalf of the Water Works District; the Project was bid in accordance with IC 36-1-12 *et seq.*; and notice was published in accordance with IC 5-3-1; and

Whereas, the following bids were received at 10:00 a.m. on March 21, 2017:

Gatlin Plumbing and Heating, Inc.	\$194,000.00
B&D Sewer & Backhoe Service	\$264,147.90
Austgen Equipment, Inc.	\$397,341.00
deBoer Egolf Corporation	\$299,970.00
Dyer Construction Co., Inc.	\$213,823.68
Grimmer Construction Co., Inc.	\$220,722.60
Rex Construction Co., Inc.	\$244,895.00
Gough, Inc.	\$242,430.40
Engineer's Estimate	\$218,480.00

Whereas, NIES Engineering, Inc. has reviewed the bids and determined that the bid of **Gatlin Plumbing and Heating, Inc. in the amount of One Hundred Ninety-Four Thousand and 00/100 (\$194,000.00)** to be the lowest responsive and responsible bid.

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept the bid and award the Project to **Gatlin Plumbing and Heating, Inc..**

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

1. That the Bid of Gatlin Plumbing and Heating, Inc. in the amount of **One Hundred Ninety-Four Thousand and 00/100 (\$194,000.00)** for the replacement the Water Main on Grace Street-LaPorte Street to Grand Boulevard Project is hereby accepted as the lowest responsive and responsible bid.
2. That the Water Works District Superintendent is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

5. Highland Department of Waterworks
Board of Waterworks Directors
Resolution No. 2017-08

A Resolution Awarding a Bid to Gatlin Plumbing & Heating Inc. for the Woodward Avenue Water Main Replacement - Martha Street to Parkway Drive. Director Norris moved to approve Resolution No. 2017-08. Director Timmer seconded. Discussion: none. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2017-08**

**A RESOLUTION AWARDING A BID TO GATLIN PLUMBING & HEATING INC. FOR THE
WOODWARD AVENUE WATER MAIN REPLACEMENT- MARTHA STREET TO PARKWAY
DRIVE IN THE AMOUNT OF \$255,255.00 AS THE LOWEST RESPONSIVE AND
RESPONSIBLE BID**

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace the Water Main on Woodward Avenue- Martha Street to Parkway Drive in order to provide for adequate water supply and water quality; and

Whereas, NIES Engineering, Inc. had prepared plans and specifications for the Project on behalf of the Water Works District; the Project was bid in accordance with IC 36-1-12 *et seq.*; and notice was published in accordance with IC 5-3-1; and

Whereas, the following bids were received at 10:00 a.m. on March 21, 2017:

Gatlin Plumbing and Heating, Inc.	\$255,255.00
B&D Sewer & Backhoe Service	\$308,459.75
Austgen Equipment, Inc.	\$423,155.00
Grimmer Construction Co., Inc.	\$290,083.00
Rex Construction Co., Inc.	\$294,525.00
H&G Underground Utilities, LLC	\$325,872.00

Engineer's Estimate **\$252,975.00**

Whereas, NIES Engineering, Inc. has reviewed the bids and determined that the bid of **Gatlin Plumbing and Heating, Inc. in the amount of Two Hundred Fifty-Five Thousand Two Hundred Fifty-Five and 00/100 (\$255,255.00)** to be the lowest responsive and responsible bid.

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept the bid and award the Project to **Gatlin Plumbing and Heating, Inc.**.

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

3. That the Bid of Gatlin Plumbing and Heating, Inc. in the amount of **Two Hundred Fifty-Five Thousand Two Hundred Fifty-Five and 00/100 (\$255,255.00)** for the replacement the Water Main on Woodward Avenue- Martha Street to Parkway Drive Project is hereby accepted as the lowest responsive and responsible bid.
4. That the Water Works District Superintendent is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of _____ in favor and _____ opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

6. Highland Department of Waterworks
Board of Waterworks Directors
Resolution No. 2017-09

A Resolution Awarding a Bid to Dyer Construction Co. Inc. for the Kennedy Avenue Water Main Replacement - 100TH Street to 45TH Street. Director Timmer moved to approve Resolution No. 2017-09. Director Dabrowski seconded. Discussion: none. Upon a roll call vote, there were four (4) affirmatives and no negatives. The motion passed.

**WATERWORKS DISTRICT OF HIGHLAND
BOARD OF WATERWORKS DIRECTORS
RESOLUTION NO. 2017-09**

**A RESOLUTION AWARDING A BID TO DYER CONSTRUCTION Co. INC. FOR THE
KENNEDY AVENUE WATER MAIN REPLACEMENT- 100TH STREET TO 45TH
STREET IN THE AMOUNT OF \$463,410.83 AS THE LOWEST RESPONSIVE AND
RESPONSIBLE BID**

Whereas, the Waterworks District of Highland (District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

Whereas, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

Whereas, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace the Water Main on Kennedy Avenue – 100th Street to 45th Street in order to provide for adequate water supply and water quality; and

Whereas, NIES Engineering, Inc. had prepared plans and specifications for the Project on behalf of the Water Works District; the Project was bid in accordance with IC 36-1-12 *et seq.*; and notice was published in accordance with IC 5-3-1; and

Whereas, the following bids were received at 10:00 a.m. on March 21, 2017:

Dyer Construction Co., Inc.	\$463,410.83
Gatlin Plumbing & Heating, Inc.	\$479,947.00
Grimmer Construction Co., Inc.	\$547,052.90
Rex Construction Co., Inc.	\$607,602.50
Engineer's Estimate	\$463,575.00

Whereas, NIES Engineering, Inc. has reviewed the bids and determined that the bid of **Dyer Construction Co., Inc. in the amount of Four Hundred Sixty-Three Thousand Four Hundred Ten and 83/100 (\$463,410.83)** to be the lowest responsive and responsible bid.

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Water Works District of Highland, through its Board of Directors, now desires to accept the bid and award the Project to **Dyer Construction Co., Inc.**

Now, Therefore Be it Resolved by the Board of Directors of the Highland Waterworks, Lake County, Indiana, as follows:

5. That the Bid of Dyer Construction Co., Inc. in the amount of **Four Hundred Sixty-Three Thousand Four Hundred Ten and 83/100 (\$463,410.83)** for the replacement the Water Main on Kennedy Avenue- 100th Street to 45th Street Project is hereby accepted as the lowest responsive and responsible bid.
6. That the Water Works District Superintendent is authorized to execute the agreement and all documents necessary to implement the Project.

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 23rd day of March, 2017. Having been passed by a vote of 4 in favor and 0 opposed.

**HIGHLAND WATERWORKS
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

George Georgeff, Secretary

New Business: None

- Reports:**
1. Waterworks Superintendent – Mr. Bach created a spreadsheet on Capital Funds for the upcoming three projects: Grace St, Woodward Ave. and Kennedy Ave. He provided an itemized list of how each project will be paid from each account.
 2. Waterworks Attorney – None.
 3. Waterworks Engineer – None.
 4. Fire Department – None.

Business from the Floor:

Claims:

Per the docket in the amount of:

062	Consumer Deposits	\$139.23
064	Waterworks Operating	\$163,862.32
066	Waterworks Improvement Fund	\$5,543.67
Total		\$169,545.22

Director Georgeff moved to approve the claims per the March 23, 2017 docket in the amount of \$169,545.22. Director Norris seconded. On a vote *viva voce*, the motion passed.

1. Mr. Pipta reported that Hammond may need to replace the meter. As of right now, Highland continues to receive estimated bills from Hammond.
2. Mr. Knesek is working on getting an estimate for an automated Fill Station. Once he receives the estimate, he will email it to the Board.

Next Meeting:

The next Public Meeting will be held on Thursday, April 27, 2017 at 7:00 p.m. following a study session at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Waterworks Directors, President George A. Smith moved to adjourn. Director Georgeff seconded. On a vote *viva voce*, the motion passed. Meeting adjourned at 7:13 pm.

Respectfully Submitted,
Michelle Kobeszka, Recording Secretary